

Space Application Form

Company Details:

Company Name:							
Address:							
City:		Tel:		GST:			
Email:		Website:					
Contact Person:		Designation:					

Brief Company Profile:						

Space Booking Details:

Type of Space	Space of Booth/Stall	Price per sqm.
Shell Scheme/Raw Space	6/9 sqm.	INR 15,000/-

** Taxes as Applicable shall be charged extra

Booking Details - We would like to apply for Exhibit Space as specified below:

Preferred Stall No.(s)	No.(s) of Stall	Rate Per Stall	Rate x No.(s) of Stall	GST@18%	Total Amount

Authorized Coordinator:	
Designation:	
Date of Form Submission:	
Signature	Company Seal

For Organizers Use	
Form Received on	
Basic Amount	
Tax Amount	
Total Amount	
Advance Received	
Balance Amount	

Kindly make all payments favoring "Banyan Netfaqs Pvt. Ltd." payable at Delhi.

Remarks: _____

Terms & Conditions

Confirmation of Exhibit Space:

Receipt of the signed Application Form from the Exhibitor along with 100% advance payment shall be deemed to be acceptance of the Terms and conditions of participation.

Terms of Payment:

100 % of the Total Stall Amount - On Booking

Please refer to the floor map & rate card mentioned overleaf for participation fees.

Allocation of Space:

The organizers, at the sole discretion, allocate space to an exhibitor in the manner they consider best in accordance with the category of the goods/services to be displayed.

Exhibition Space:

Exhibition Space is available on first come first serve basis.

Basic facilities cover general lighting, general security & surveillance. Extra services will be charged accordingly after a written approval from the Organizers.

Exhibition Timings:

The exhibition timings will be same as that of the conference.

Extra Charges:

Exhibitors will have to pay extra charges for additional lighting and power connection.

Technical Guidelines:

Any intended change in the stall structure will have to be approved by the Organizers.

Exhibitors are required to comply with all the instructions given to them by the Organizers.

No sub-letting will be allowed in any manner.

Signage, display material, and leaflet distribution will be permitted only inside the allocated booth area.

Height of Display:

Normal height of stand shall be 2.5 metres. For any further elevation written approval has to be taken from the Organizers.

Rights of Organizers:

To reject any application for space without assigning any reason.

To amend the terms and conditions of participation and issue additional Rules and Regulations for the exhibitors from time to time which shall be binding for the exhibitors.

If for any circumstances beyond their control, the exhibition does not take place as promised, the exhibitors will not be entitled to any damages.

To take photographs or video film of the interiors of any stall and to use the same for promotional work.

Cancellation:

In case of cancellation by an exhibitor once the booking amount is paid, the exhibitor will not be entitled to any refund.

Force Majeure:

Under the condition of the force majeure which also include natural disaster, strike, lock out, closure, riots, war, etc. the Organizers reserve the right to alter the opening dates and duration or even cancel the entire exhibition. In case of cancellation of the exhibition, the stall rental will be refunded to the Exhibitors after deducting the proportionate costs already incurred by the Organizers.

Terms & Conditions

The Organizers shall reserve the rights:

To relocate space allotted to Exhibitors at any time prior to the commencement of the build-up of the exhibition premises under unavoidable circumstances.

To alter the size and dimensions of the Exhibition Hall with a view to maintain best positioning in terms of visibility and smooth logistics.

To change or alter entrances and exits to and from the exhibition hall for enhancing the impact of the event.

To undertake any structural alterations, should exceptional circumstances demand it.

Travel, Stay, & Refreshment:

We will provide packaged meal (during lunch) for two during the conference.

Travel & stay is the responsibility of the exhibitors.

Non Allocation & Non Participation:

If the Organizers reject an application and do not allow space, payment made by the prospective Exhibitor shall be refunded.

If the Exhibitor fails to turn up for setting up the stall or cancels his participation at the last minute, Organizers shall utilize the space/stand in any manner they deem fit, forfeiting all money paid.

Insurance:

Organizers shall not be responsible for any loss whatsoever incurred by Exhibitors and they should obtain insurance coverage for all their exhibits.

General:

The Exhibitors will be liable to pay compensation for any bodily harm to persons {Staff /Agents /Organizers and other Exhibitors} and damage to property of The Hotel, Organizers and other Exhibitors caused by himself or his agents during transportation, installation, fair duration, and dismantling periods.

The Exhibitors will be given exit permits after the closure of the Exhibition only on clearing all dues.

Arbitration:

Disputes, if any, arising in connection with this Agreement shall be finally settled by a Sole Arbitrator, to be appointed by the Organizers, under the provisions of Indian Arbitration and Conciliation Act, 1996. The place of the arbitration shall be New Delhi.

ACCEPTANCE SIGNATURE

COMPANY STAMP.....

FULL NAME & DESIGNATION

DATE